Create a Hotel Room Block Instructions

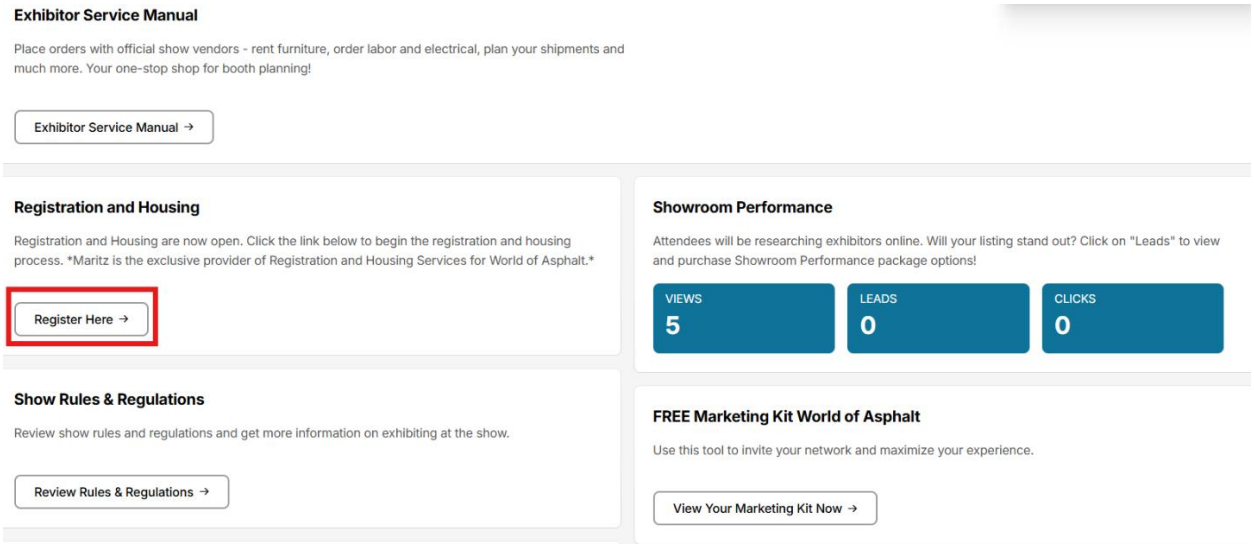
March 15-17, 2027 | New Orleans, LA

Step 1: From the World of Asphalt website, click login to Exhibitor Resource Center

Step 2: Click, World of Asphalt & AGG1 Exhibitor Resource Center.

Step 3: Log into your Exhibitor Resource Center by entering your 'Email address' and 'Password.' If you do not recall your password, you can reset it on the landing page by clicking, "Set/Reset your password." If you need to update the email address on file, please email Exhibitors@aem.org for assistance.

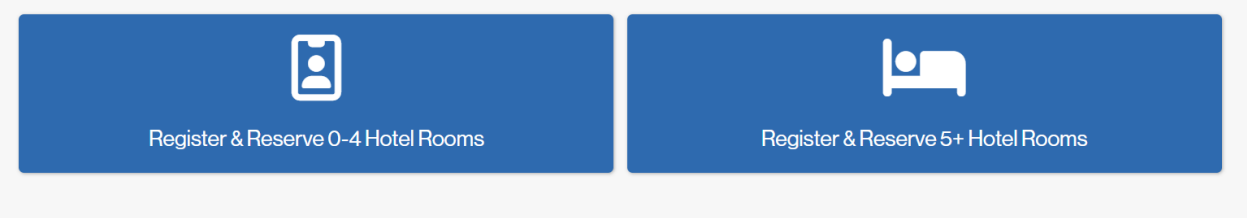
Step 4: Select the "Register Here" button to access your exhibitor dashboard to Create a Block



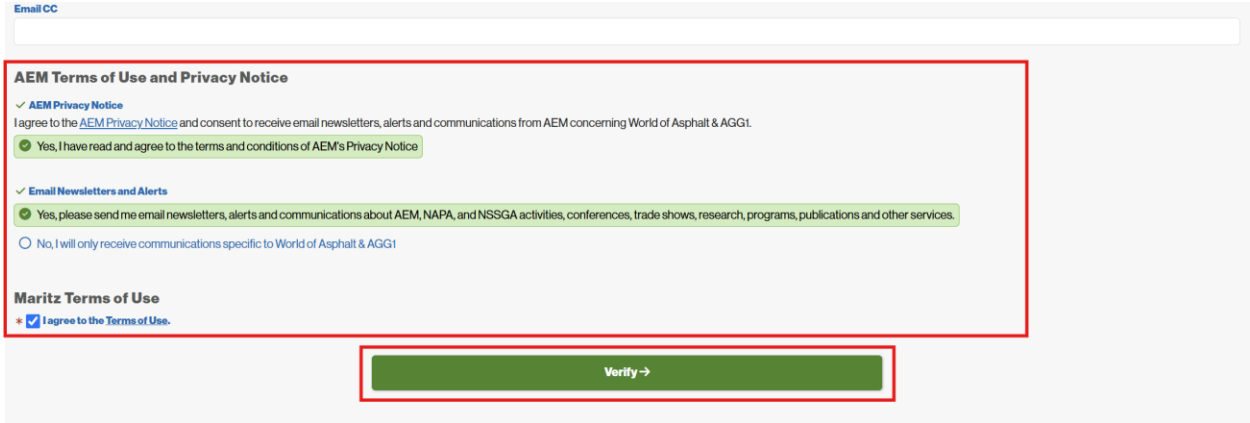
Step 5: Select to Register & Reserve 0- 4 Hotel Rooms or Register & Reserve 5+ Hotel Rooms

***Please note that the Create a Block option is available only when selecting Register & Reserve 5+ Hotel Rooms. If you choose Reserve 0-4 Hotel Rooms, you may reserve up to four hotel rooms at any available hotel at the time of booking.**

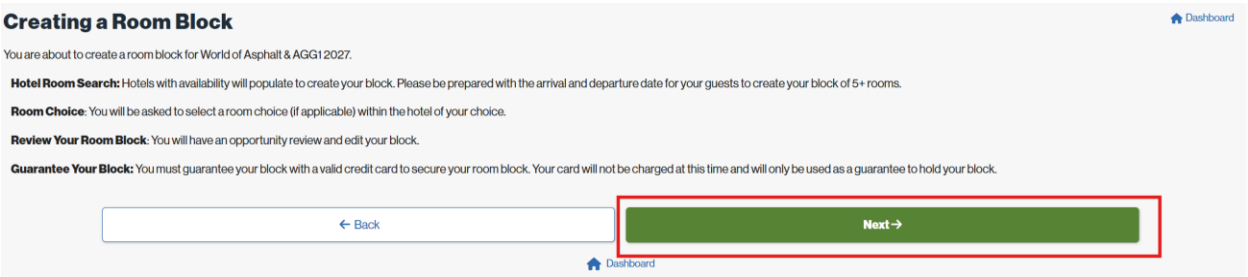
Create a Hotel Room Block Instructions



Step 6: Complete the required questions on the 'Contact Verification' page, agree to the 'Terms of Use' and click the "Verify" button at the bottom of the page

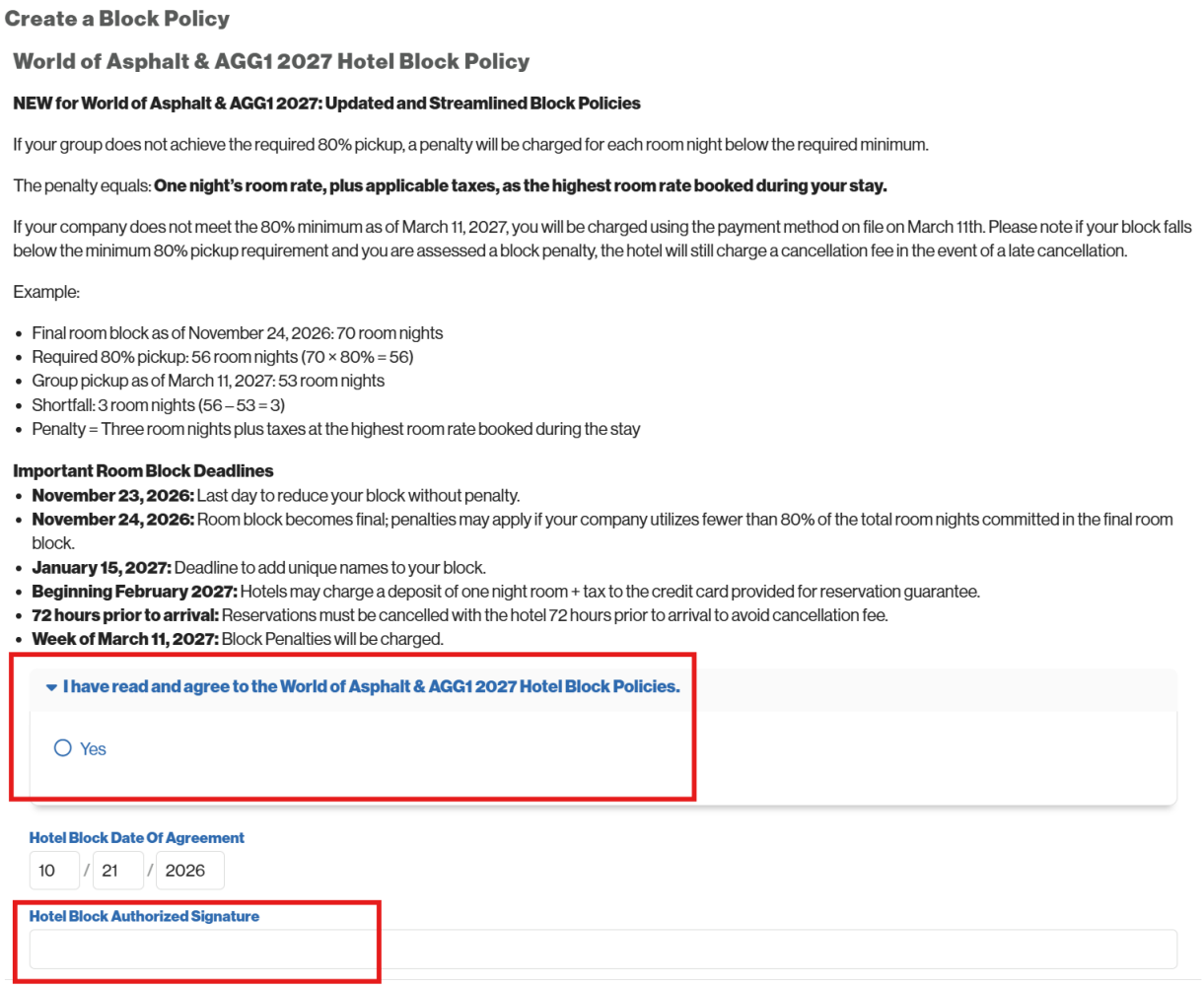


Step 7: To begin to create your block, click the "Begin" button on the Creating a Block Request Form page



Create a Hotel Room Block Instructions

Step 8: Agree to “Hotel Block Policies, Sign Authorization” and select the “Continue” button.



Create a Block Policy

World of Asphalt & AGG1 2027 Hotel Block Policy

NEW for World of Asphalt & AGG1 2027: Updated and Streamlined Block Policies

If your group does not achieve the required 80% pickup, a penalty will be charged for each room night below the required minimum.

The penalty equals: **One night’s room rate, plus applicable taxes, as the highest room rate booked during your stay.**

If your company does not meet the 80% minimum as of March 11, 2027, you will be charged using the payment method on file on March 11th. Please note if your block falls below the minimum 80% pickup requirement and you are assessed a block penalty, the hotel will still charge a cancellation fee in the event of a late cancellation.

Example:

- Final room block as of November 24, 2026: 70 room nights
- Required 80% pickup: 56 room nights (70 × 80% = 56)
- Group pickup as of March 11, 2027: 53 room nights
- Shortfall: 3 room nights (56 – 53 = 3)
- Penalty = Three room nights plus taxes at the highest room rate booked during the stay

Important Room Block Deadlines

- **November 23, 2026:** Last day to reduce your block without penalty.
- **November 24, 2026:** Room block becomes final; penalties may apply if your company utilizes fewer than 80% of the total room nights committed in the final room block.
- **January 15, 2027:** Deadline to add unique names to your block.
- **Beginning February 2027:** Hotels may charge a deposit of one night room + tax to the credit card provided for reservation guarantee.
- **72 hours prior to arrival:** Reservations must be cancelled with the hotel 72 hours prior to arrival to avoid cancellation fee.
- **Week of March 11, 2027:** Block Penalties will be charged.

I have read and agree to the World of Asphalt & AGG1 2027 Hotel Block Policies.

Yes

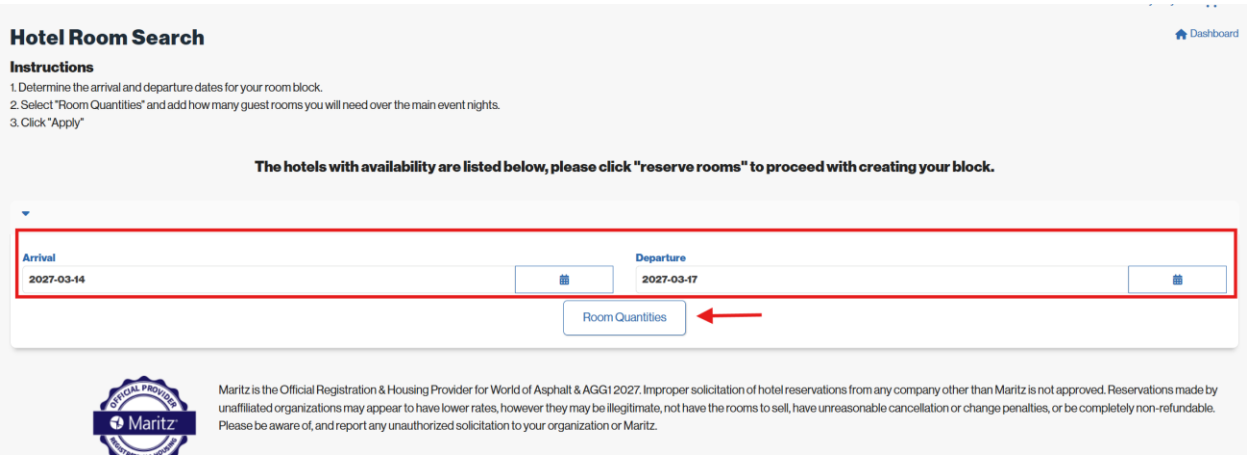
Hotel Block Date Of Agreement

10 / 21 / 2026

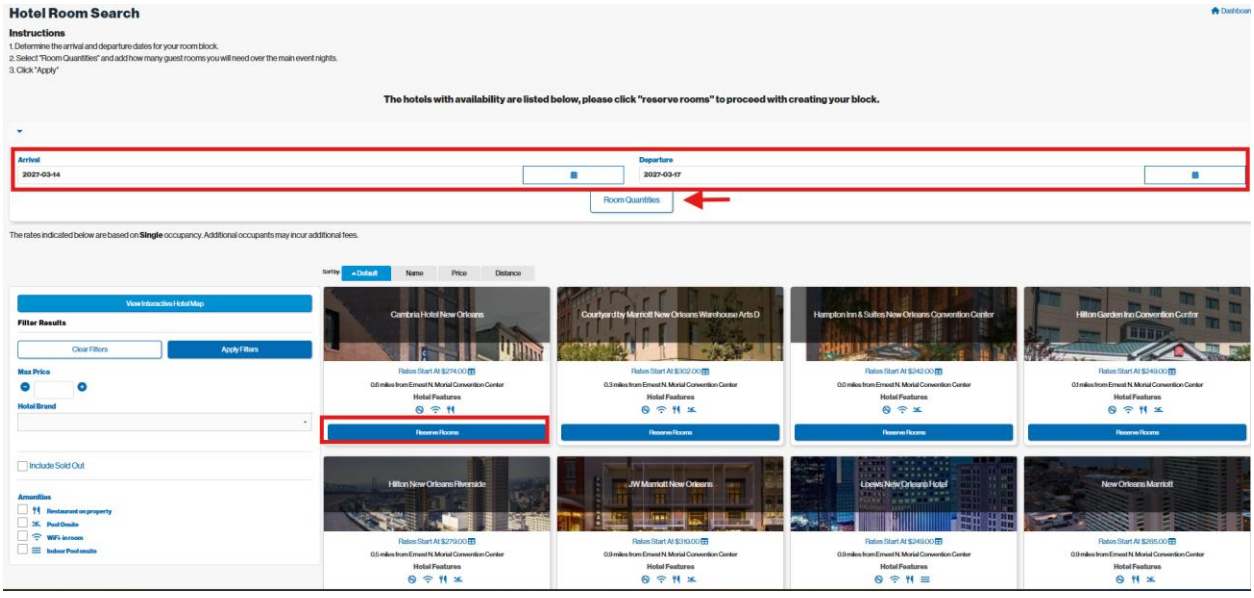
Hotel Block Authorized Signature

Create a Hotel Room Block Instructions

Step 9: On the “Hotel Room Search” page, select your block dates, followed by Room Quantities and number of room nights needed on peak, then click “Apply” button. After clicking “Apply” you will need to complete the distribution of room nights.

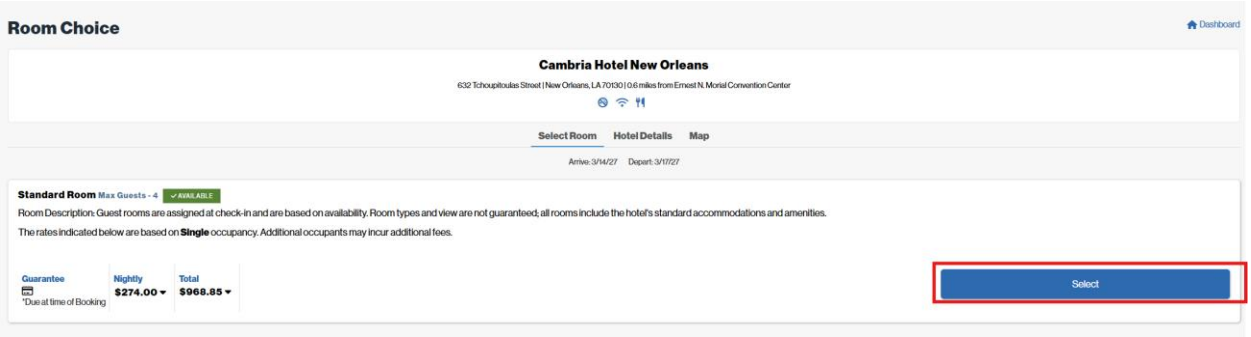


Step 10: On the second Hotel Room Search page, select your block dates, followed by Room Quantities and number of room nights needed on peak, then click “Apply” button. After clicking “Apply” you will need to complete the distribution of room nights and select “Reserve Rooms” under the hotel of your choice.

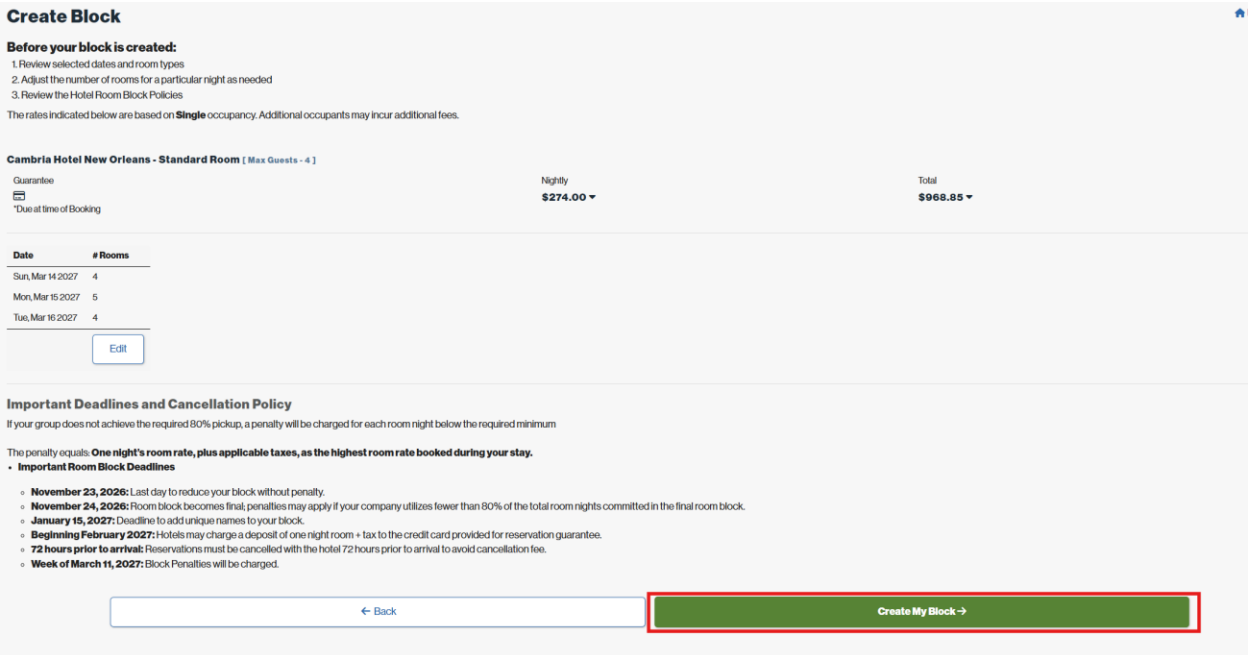


Create a Hotel Room Block Instructions

Step 11: On the Room Choice page, you will see the available room types to choose from. Please select the “Select” button on the room type of your choice.

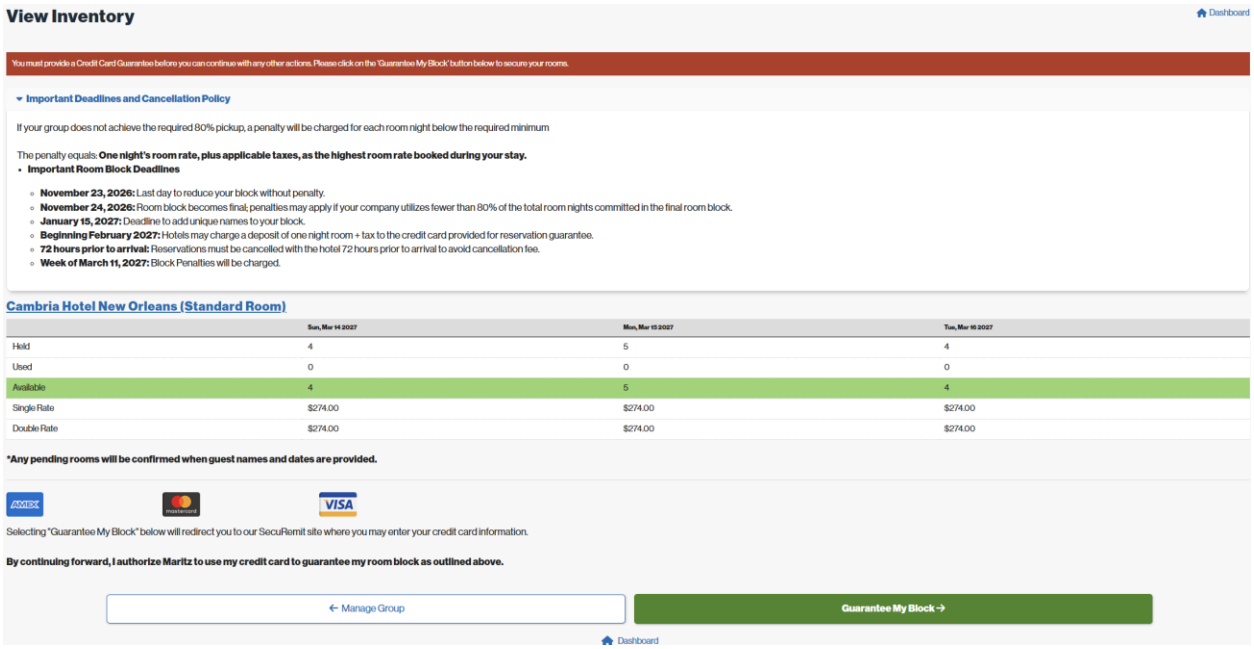


Step 12: Review your block summary for accuracy. If you are satisfied with your allocations, click the “Create My Block” button at the bottom of the page.



Create a Hotel Room Block Instructions

Step 13: To complete your room block you will need to Guarantee your block with a credit card. You will need to review your inventory and select the “Guarantee My Block” button.



You have now completed creating your block!